



**CALVARY CHAPEL UNIVERSITY**

---

**Presents an  
articulation relationship  
with**

**HEAD WATERS COLLEGE**

**Featuring**

**School of Ministry  
School of Missions  
School of Worship  
School of Evangelism  
Pastor's College**

**and**

**The Head Waters Gap Year**

**Program Syllabus**

**Instructor:** Chapin Marsh

**Contact Information:** [cmarsh@calvarychapeluniversity.com](mailto:cmarsh@calvarychapeluniversity.com) and 858-945-5673

**Program Description:**

This Head Waters GAP YEAR is a **one year** program designed to immerse each candidate deeply within the work of Ministry. It is a residential servant-leader discipleship program. The entire program is broken up into four terms to allow for rolling enrollment throughout the year.

The Head Waters College is a **two year** articulated program with Calvary Chapel University, that is designed specifically for people who prefer experiential learning as well as traditional book reading, audio instruction, with very practical assessments,



and do best by DOING THE WORK OF THE MINISTRY and earning college credit for doing so. Head Waters College awards certificate of completion and is foundational for a student desiring to pursue a BA from CCU in Biblical Studies.

### *Program Scope and Sequence:*

Winter Term (January to March)- Candidates will serve winter camps, retreats, conferences, and individuals and families. Service will also take place in the ongoing regular maintenance and upgrades to the property. All team members will be in daily devotions together, weekly bible studies with YDI leadership, and be able to attend a local church each Wednesday and Sunday in town.

Spring Term (April to June) - Candidates will continue to serve in all areas of the Winter Term, with the increase in leadership roles as the term progresses. A service ministry opportunity within the local community in partnership with local church's will be available.

Summer Term (July to September) - Candidates will continue to serve in all areas of the Spring Term. For the duration of this term, each candidate will also lead a group of DOULOS, which are servant-leaders coming up to serve in 2 week commitments. A short term missions trip in partnership with a local church will be available.

Fall Term (October to December) - Candidates will continue to serve in all continuing areas from the Spring term. Each candidate will lead a core part of the ministry. All members will lead groups of ARTIOS - High School leaders coming up to serve on weekends only during this term. Short term service and missions trips as well as potential local church internships may be available.

### *Core Ministries to Lead: (and get college credit for)*

- Kitchen
- Facilities
- Administration
- Landscaping
- Hospitality



- Worship/Tech
- Preaching/Teaching
- Programming for camps
- children's ministry
- marketing/advertising
- outreach
- missions
- prayer

### **Learning Outcomes**

Candidates shall:

1. demonstrate familiarity with Christian classics and literature figures.
2. joyfully contribute in small group settings
3. increase in confidence and belonging
4. grow and model intercession in prayer and love for others
5. serve in ministry opportunities on and off campus
6. demonstrate leadership in a residential ministry setting
7. demonstrate growth in grace, and wisdom and favor with God and man
8. demonstrate saturation in God's Word
9. demonstrate an understanding of ministry
10. serve youth the Lord brings
11. identify their God-given purpose and calling as the Lord leads
12. demonstrate a love of God and others

### **Assessment Methods:**

Most assessments will be **EXPERIENTIALLY BASED**.

Students must:

1. Show up
2. Be on time
3. Follow instructions
4. Do the work of the ministry
5. Not complain
6. Not backbite
7. Not create division



8. Love God
9. Love others
10. Bare good fruit
11. Journal Daily
12. Participate in Occasional recaps
13. Meet in small groups
14. be prayerful
15. be humble
16. walk by faith
17. Write papers in all programs other than Gap Year
18. Develop video's in all programs other than Gap Year
19. work collaboratively
20. have fun!

**Required Instructional Resources:**

Chuck Smith's series 2000

<https://calvarychapel.com/pastorchuck/c2k>

David Guzik's Blue Letter Bible study guide -

[https://www.blueletterbible.org/commentaries/guzik\\_david/](https://www.blueletterbible.org/commentaries/guzik_david/)

Romaine, L. E. *Second*. 1st ed., 1997.

ISBN #9780936728643

Smith, Chuck. *The Man God Uses: 14 Characteristics of a Godly Man*. Word for Today, 2004.

ISBN# 9781931713481

Smith, Chuck. *Faith*. The Word for Today, 2010.

ISBN# 9781597510882

Murray, Andrew. *Prayer*. 1st ed., Whitaker House, 1998.

ISBN#1603741798



Murray, Andrew. *Humility*. Bethany House, 2001.  
ISBN# 9780764225604

Murray, Andrew. *Absolute Surrender*. Rough Draft Printing, 2012.  
ISBN#9781603864879

Blackaby, Henry T., et al. *Experiencing God: Knowing and Doing the Will of God*.  
Broadman & Holman Publishers, 2008.  
ISBN#9780805447538

Muller, George. *George Muller: Man of Faith & Miracles*. Bethany Fellowship.  
ISBN#9780871231826

SPURGEON, CHARLES. *SOUL WINNER*. MERCHANT BOOKS, 2018.  
ISBN#9781603867559  
Holy Bible

**Optional Instructional Resources:**

- *Publication Manual of the American Psychological Association*. (2009). (6th ed.). Washington, DC: APA. ISBN-13: 978-1-4338-0561-5.

**Assignments & Expectations:** To prepare Head Waters College and GAP students for potential CCU attendance, below are the typical requirements for CCU students to successfully complete CCU classes. Head Waters College and GAP students may earn between 6-12 elective credits for the one year Head Waters College and GAP program, articulated or transferred into CCU.

**GAP Year Required Reading Assignment Schedule**

|                   |                    |   |
|-------------------|--------------------|---|
| <b>Weeks 1-52</b> | Weekly Reading for | Read from <i>Experiencing God</i> by Blackaby. Candidates shall be prepared for weekly discussions. |
|-------------------|--------------------|---|



|                    | Discussion                    |  |
|--------------------|-------------------------------|--|
| <b>Weeks 1-52</b>  | Weekly Reading for Discussion | Listen to Chuck Smith Series 2000 online each week. Candidates shall be prepared for weekly discussions          |
| <b>Weeks 1-4</b>   | Weekly Reading                | During this four week period, students shall complete reading of Second by L.E. Romain.                          |
| <b>Weeks 6-9</b>   | Weekly Reading                | During this four week period, students shall complete reading of Humility by Andrew Murray.                      |
| <b>Weeks 10-13</b> | Weekly Reading                | During this four week period, candidates shall complete reading of The Man God Uses by Chuck Smith.              |
| <b>Weeks 14-20</b> | Weekly Reading                | During this four week period, candidates shall complete reading of George Muller: Man of Faith by George Muller. |
| <b>Weeks 21-24</b> | Weekly Reading                | During this four week period, students shall complete reading of Absolute Surrender by Andrew Murray.            |
| <b>Weeks 25-31</b> | Weekly Reading                | During this seven week period, candidates shall complete reading of Faith by Chuck Smith.                        |
| <b>Weeks 32-37</b> | Weekly Reading                | During this six week period, students shall complete reading of Prayer by Andrew Murray.                         |
| <b>Weeks 38-52</b> | Weekly Reading                | During this fifteen week period, candidates shall complete reading of Soul Winner by Charles Spurgeon            |

\*Late assignments, Exams/quizzes and forum responses will result in grade deductions. (ex: A will be reduced to a B. exceptions are made for emergencies only.)



## **Grade Criteria:**

- Showing up on time 10%
- Following instructions 10%
- Small Group participation 25%
- Doing work of Ministry 25%
- No complaining/division 25%
- Journaling 5%

*Head Waters College* is a 12-24-month intentional, intensive, experientially oriented residential college and Internship program of YOUTH DEVELOPMENT INC (YDI), in partnership with Calvary Chapel University (CCU), and local church's like Horizon Christian Fellowship in Harrisonburg, Virginia. Head Waters College and Gap year, are open to anyone over the age of 17 who has been born-again (according to Romans 10:9-10) and possesses a strong leading from the Lord to prepare for a life of fruitful Christian service. It is offered at \$600 A MONTH FOR 12 MONTHS, (room, board, tuition but not books), to applicants. The program consists of the following components:

- Solid biblical expositional teaching through the entire bible via DVD's by Pastor Chuck Smith. Completion of sermon summary notes aide in personal understanding and application of scriptural truths.
- Guided studies and book reviews through twelve areas of the Christian faith.
- Introduction to the Inductive Bible Study method and opportunities to practice teaching/leading small group bible studies.
- Weekly participation in hands-on ministry through one of YDI'S and Head Waters College/GAP Year's current ministries AND/OR MINISTRY PARTNER RELATIONSHIPS.
- Weekly, one-on-one discipleship meetings with Senior Leadership and/or other church Pastors.
- Ongoing support and additional discipleship from Leadership/Pastoral staff.
- Gain understanding of the vital role prayer and fasting have in fruitful Christian service.
- Participation in at least one off-site mission's trip. (Expenses additional)



- Completion of at least 30 hours of volunteer service or ministry with a Christian-based program, local church or other approved Christian ministry.
- Establishment of collaborative relationships with other like-minded Christian organizations.
- Pastoral recommendations for full-time Christian service.

### **WHERE:**

*Head Waters College/GAP Year, Internship/Discipleship* will occur at the campus in Head Waters, located at 117 Sparrow Lane, Head Waters, Virginia 24442. Practical, ongoing ministry involvement will be primarily within the framework of the existing ministries at YDI and surrounding Christian ministry communities. Travel outside the Head Waters area will be required for at least one mission's trips and one service outreach during the program.

Head Waters College/GAP Year Students are invited on a first come first serve basis to live on our beautiful campus in Head Waters as part of their \$600 room and board and tuition. The Chuck series DVD's and all the required reading materials are in addition to the \$600. All personal transportation and travel expenses including mission's trips, service trips and personal food and entertainment expenses, are covered by Head Waters College/GAP Year students. Assistance may be available to offset some living expenses on a case-by-case basis upon Leadership/Pastoral approval.

Additionally, On a case-by-case basis, assistance in locating suitable housing may also be available for individuals desiring to relocate to the Head Waters area during the course of their time in Head Waters, when campus housing is maxed out. In such cases, candidates need to provide verification of a sustainable source of income for the duration of their Head Waters experience.

### **WHEN:**

Enrollment is open and Head Waters College/GAP Year, internships begin the first day of the month following admission to the program. Typically students may begin at the very first day of each month as the curriculum is on a rolling and repeating basis throughout the year.



### **HOW:**

Interested and qualified applicants must first submit an application for admission to the YDI and Head Waters College/GAP Year, Internship Program. Full Admission's packet includes a thoroughly completed Application; signed permission for YDI/Head Waters College/Gap Year to conduct a Background Check; three completed Personal Recommendation forms; and a personal photograph of the applicant showing head and shoulders.

If Admissions packet has been submitted online, applicants will be sent via email confirmation of receipt.

Once the application has been reviewed, references successfully contacted and Background Check completed, applicants will be notified via email in order to schedule an admissions interview with the Leadership/Pastor. Applicants need to allow 3-4 weeks for this process. Upon successful completion of the interview, applicants will begin their internship the first day of the following month.

### **DETAILS OF THE PROGRAM**

- Upon acceptance, *Head Waters College/GAP Year, student/interns* will meet with the Leadership/Pastor to decide on weekly meeting schedules. HBC and GAP /Interns are then required to faithfully attend a one hour meeting every week with the Leadership/Pastor and/or other ministry leaders/ Pastors for the duration of their internship.
- *Head Waters College/GAP Year, student/ interns* will choose a current ministry within YDI and/or the church in which they will serve weekly for the duration of their internship. Interns will communicate this ministry and details of their service to the Leadership/Pastor. Interns will work with the Ministry leader in support of their leadership and ministry goals.
- Some of the Ministries at YDI and local church's include: Men's, Women's, Youth & Children's Ministries; College and Career; Missions; Prayer; Multi-Media / Technology; Bookstore; Facilities; Ushers and Worship, leading bible studies,



ropes course, hiking, caving, leadership, food management, landscaping engineering, etc.

- *Head Waters College/GAP Year*, interns will be assigned an area of practical service at YDI and local church's to be met on a weekly basis. Such service would include such practical needs as:
  - Cleaning the restrooms, kitchen, coffee service area, foyer, entrance and parking lot, etc.
  - Taking out garbage and organizing storage closets
  - Vacuuming the Sanctuary, cleaning the pews, etc.
  - Sanitizing the Sunday School Rooms
  - Assisting with various general building maintenance
  - Office Administration needs
  - etc
- *Head Waters College/GAP Year*, interns will download Covenant Eyes onto their primary computer, laptop, or ipad by following the directions found at <http://www.covenanteyes.com/>. Interns will spend time reviewing the material at this site in partnership with Covenant Eyes and YDI to “*raise up gospel communities to destroy secret sins.*”
- Interns will periodically discuss with Leadership/Pastor the information found on this site.
- *Head Waters College/GAP Year*, interns will receive from Leadership/pastor a copy of Chuck Smith's *Through The Bible* C3000 edition with 6 DVDs containing 634 Old and New Testament Audio Commentaries. Interns are required to listen to 7 sermons per week and to complete a half-page, typed (not hand-written) summary per sermon to be turned in and reviewed with the Leadership/Pastor during their weekly meetings. Sample *Sermon Note* format is available online or through the YDI church office.
  - It should be noted that at a rate of 7 per week, it will take interns approximately 22 months to complete the entire audio series.
- *Head Waters College/GAP Year*, interns will also be given, at no personal expense, the first of twelve books on the Required Reading list entitled, *Calvary Chapel Distinctives – Building the Church God's Way*, by Pastor Chuck Smith.
  - Each successive month, interns will need to purchase each additional book in the order listed. Interns will read one book a month, complete a



typed (not hand written), one page book review per book and submit to the Instructor/Pastor once a month for review and discussion. Sample *Book Review* format is available online or through the YDI/Head Waters College office.

- Under the direction of Leadership/Pastor, *Head Waters College/GAP Year*, interns will identify the Christian ministry in which they will serve. Over the course of their twelve- month internship, interns will complete a minimum of 30 hours of volunteer service at an approved Christian ministry.
- *Head Waters College/GAP Year*, interns will continue attendance to at least one Sunday service and a weekly Home Fellowship for the duration of their internship. In addition, interns will commit to support and serve in the various major outreach events of the College, YDI or church they choose to serve in whatever capacities may be assigned.
- As the internship progresses, *Head Waters College/GAP Year* participants will seek to identify special gifting and what the specific call of God on their lives might be. Leadership/Pastor will seek to develop such calling and provide ministry outlets for these interests.
- With Pastoral direction, *Head Waters College/GAP Year* interns will identify and make the necessary preparations for one required missions trips.
- Upon successful completion, *Head Waters College/GAP Year* interns will receive a Certificate of Completion, and recommendations for further ministry opportunities.
- Full completion of a full year Head Waters College/GAP Year program will also afford the Head Waters College/GAP Year Intern the ability to transfer their entire experience as full elective college credit into Calvary Chapel University.
- GAP Year transfer up to 6 Elective Credits transferred into CCU
- Head Waters College year one 6-12 potential credits transferred into CCU
- head Waters College year two 6-12 additional credits transferred into CCU

### **YEAR ONE REQUIRED BOOK READING:**

1. “Calvary Chapel Distinctives – Building the Church God’s Way” by Pastor Chuck Smith
2. “Spiritual Leadership – Principles of Excellence for Every Believer” by J. Oswald Sanders



3. "Victorious Christian Service – Studies in the book of Nehemiah" by Alan Redpath
4. "Falling in Love with Prayer" by Pastor Mike MacIntosh
5. "Living Waters – The Power of the Holy Spirit in your Life" by Pastor Chuck Smith
6. "Absolute Surrender" by Andrew Murray
7. "Faith" by Pastor Chuck Smith
8. "Under His Influence – Yielding to the Work of His Holy Spirit" by Lloyd Pulley
9. "Authentic" Basics of the Faith-MacDonald
10. "By My Spirit" by Jonathan Goforth
11. "Revolution in World Missions" by K. P. Yohannan
12. "The Strategies of Satan – How to Detect and Defeat Him" by Warren W. Wiersbe

#### **YEAR TWO REQUIRED BOOK READING**

1. A Venture in Faith Video-MacIntosh/Ries
2. Second-Romaine
3. Experiencing God-Blackaby
4. 5 Love Languages-Chapman
5. Financial Peace-Ramsay
6. Pursuit of God-Tozer
7. Jesus Revolution-Laurie
8. George Mueller-Basil Miller
9. Humility-Andrew Murray
10. Spiritual Gifts-Fortune
11. Soul Winner-Spurgeon
12. WBE Student picks from Classics List

#### **FAQ's**

##### **What are the benefits of *Head Waters College (HWC) and GAP Year (GAP)*?**

HWC/GAP Interns receive the equivalent of accredited Bible College studies at greatly reduced rates. In addition, most of the curriculum is given to interns at cost. Interns enjoy weekly, one-on-one discipleship with the Leadership/Pastor and/or other Leadership/Pastoral staff members. Those with a passion to grow spiritually and be used by God to the fullest, enjoy a supportive environment in which to mature in Christ. Through regular, practical ministry involvement, interns gain a realistic understanding of ministry demands, challenges, and expectations. Interns work with a



team of seasoned saints in a positive, Christ-centered environment. They learn to work in one accord within the body of Christ and to be held accountable for their service. Successful Interns have the potential for paid staff positions with local ministries with whom that may serve and come in contact with during their WBE/Internship. Lastly, through the close fellowship within the Calvary Chapel network, graduates have virtually unlimited opportunities for future Christian service.

### **Who is eligible to apply?**

*WBE* applicants must be at least 18 years of age and sign a statement of agreement with YDI/*WBE* Statement of Faith. Applicants must submit to a Personal Background Check and submit the written recommendations of three individuals (not relatives) who have observed the life and maturity of the applicant.

**Can I keep my job and still complete the Internship program?** Not likely. *WBE* is a residential program in a beautiful and remote part of Virginia. Since *WBE*/interns are required to provide for their own financial support for the entire twelve months it is advisable to have each month's support already raised or saved, so that is not an ongoing stressor for the focused *WBE* student.

### **What if I am admitted, but unable to complete the 12 month program?**

Once admitted, interns are encouraged to stay the course and persevere through the difficulties, trials and challenges sure to come. Interns are also encouraged to postpone major life decisions during the program in order to focus all their attentions singularly on seeking and serving the Lord Jesus Christ. But life happens and if for any reason an intern is not able to finish, the intern will be relieved from their ministry responsibilities.

### **Am I free to serve in ministries outside the Calvary Chapel network?**

While CCN seeks to co-labor with those ministries which share the same doctrinal perspectives and evangelistic goals, we realize the fruitful ministries of other Christians within the Body of Christ. While participation with affiliate Calvary Chapels is recommended, other ministries will be considered on a case-by-case basis with prior Pastoral approval.



**How will I be able to review the entire 364 audio commentaries of Pastor Chuck Smith if the program is only 12 months?**

Once admitted to the program, interns are given a complementary set of the complete series of sermons for their personal use. Individuals are then able to continue their systematic study through the scriptures on their own following the completion of their internship. In some instances WBE students will be able to continue on with a second year WBE/Internship program. That second year is by INVITATION ONLY.

**Do I need any special educational or ministry background prior to application?**

No specific prior experience or education is required for admission into the program. All that is required is a specific call to ministry, a teachable spirit, and a passion to see the world transformed with the GOOD NEWS of the Gospel of Jesus Christ.

**Typical CCU requirements for successful online learning:**

- Assignments are to be uploaded onto Populi by midnight of the due date of that assignment.
- All written papers must be in Word documents (.doc or .docx).
- Written assignments will be graded for content, creativity, and grammar.
- All written assignments must follow the American Psychological Association (APA), latest edition format.
- No plagiarism whatsoever will be accepted, since this would be considered a violation of the school's code of conduct and practicing plagiarism may result in probation or expulsion.

**Interaction between Students and Instructor**

Interaction will take place in a number of ways including in-person, E-mail, Discussion Board forum, and phone. Please use e-mail to contact the instructor before attempting to phone.

**Student Participation**

Student participation is very important for successful completion of the course and the extent of participation will be reviewed by the instructor. Students may have other



assignments or readings recommended by the instructor presented within these discussion topics. Student dialog between other students is required on a weekly basis and should be posted under the discussion board.

### **Benefits of Online Learning at Calvary Chapel University**

**Learn-** Whether it is your next degree or continuing education units for certification or simply a personal desire to gain knowledge, understanding and skills, online education at Calvary Chapel University places all those within reach.

**Save Time & Money-** No time spent traveling to and from school. No time waiting for other students. No meetings outside of your own time constraints.

**Unparalleled Flexibility-** Continuing your education is no longer a choice between freedom and learning. Access online learning anytime, from any place you have access to the Internet.

**Theory Comes Alive-** Online learning experiences take full advantage of the interactivity and multimedia power of the Internet engaging you in rich and diverse ways.

**Relevant Learning-** Calvary Chapel University emphasizes the practical application of academic content in your own experience.

**Get excited!** Online learning at Calvary Chapel University empowers you to become the lifelong learner you have always dreamed of being!

### **Discussion Board Tips**

- Plan on logging in at least 3-4 times a week to see and turn in new assignments, post in discussion forums, and complete quizzes/exams.
- You may also e-mail the instructor or teaching assistant with any questions.
- Make sure you focus on the concept/topic in discussion.
- Simply agreeing or disagreeing with the author of the post is not considered “participation” in the discussion.
- Proper grammar should be used at all times when responding to posts. Avoid the use of slang, “emoticons”, and unusual chat acronyms without defining your meaning clearly.

**REMINDER: Head Waters College and GAP students may earn between 6-12 elective credits for the one year GAP program, articulated or transfered into CCU.**